

Bago University
Department of English
Second Semester Examination, September 2019

Fourth Year (B.A)
(English Specialization)

Eng 4109
Public Speaking and Presentation Skills
Time Allowed: (3) Hours

Answer ALL questions.

I. Rewrite the sentences filling in the blanks with suitable language phrases used in effective presentations.

1. Let's _____ at this diagram.
2. I'll be _____ the _____ in a few moments.
3. I'm afraid I don't quite see _____.
4. If there are no other questions, _____. Thank you very much.
5. My presentation is _____ three _____.

II. Transform the following statements into rhetorical questions.

1. Cheap imported goods are flooding the market.
2. Universities should be centers of culture.
3. Most young children prefer using internet to reading books.
4. There are many reasons of deforestation.
5. Nowadays, a lot of people are thirst for learning languages.

III. Write sentences according to the following instructions.

1. How will you say when you don't have the appropriate answer to the questions?
2. Let your audience know that they can ask the question of the specific moment.
3. What will you say to tell the audience that you finish the presentation?
4. You want your audience to have a look at the projector. What will you say?
5. You intend to make your presentation to inform that songs can be used in ELT classroom. Tell your purpose to the audience.

IV. Transform the following statements into dramatic structures.

1. This school has 300 boarders and 150 day pupils.
2. I don't discuss private matters with my colleague.
3. I really appreciate a good cup of tea.
4. We had a slight misunderstanding over the bill.
5. They confused me by asking so many questions.

V. Emphasize a point in the given statements by adding the auxiliary do, does or did.

1. Nowadays, the Government tries to prevent the illegal logging of tropical forests.
2. Many charities sent money to help the victims of the famine in Ethiopia.
3. She looks good in that Myanmar traditional dress.
4. I want you to say that I try to love and serve humanity.
5. I don't speak Chinese, but I speak a little Japanese, a little Korean, and a few words in half a dozen other languages.

VI. What are the steps in the speechmaking process and discuss a brief overview of establishing the specific purpose and central idea. Give your own example for the specific purpose and central idea by using the topic that you are interested in.

VII. Describe the basic principles of delivering message that help a speaker to be a good communicator.

VIII. Explain a brief overview of the speech communication process in formal speaking situation. Write down three components of the speech communication process.
